



Lodge Hire Terms and Conditions

DEFINITIONS

The following words or expressions have the following meaning:

- “Goblin Combe” means Goblin Combe Environment Centre Limited.
- “Management” means the Director of the Goblin Combe Environment Centre, or his duly authorised representative
- “the Lodge site” or “Accommodation” means the land and premises hired
- “the Hirer” means the person signing the booking form, and when signing on behalf of an organisation shall be jointly and severally responsible with the organisation for the hire charge.

CHARGES

The hire charge shall be in accordance with the scale of charges set by the Goblin Combe.

PAYMENT

Confirmation of booking will not be issued until receipt of the signed Booking Form, 50% deposit and evidence of third party liability insurance. Upon written confirmation being given by Goblin Combe to the Hirer a contract will exist between Goblin Combe and the Hirer.

Payment in full must be received 28 days prior to the commencement of the hire period. Cheques, money orders and postal orders must be made payable to ‘GCEC’ and crossed “A/C Payee”, and **not** to any individual officer of Goblin Combe.

BOOKINGS

We are not able to accept bookings:

- from persons under 18 years of age
- if made other than by completion of the official booking form
- from groups not covered by third party liability, evidence of which must be provided.

Goblin Combe reserve the right to refuse any booking, or terminate at any time, any agreement for hire made in consequence of any booking, and Goblin Combe is not obliged to give a reason for such refusal or termination.

It is the responsibility of the person signing the booking form to pass on the information herewith to the leaders of the group staying at the Lodge site.

CANCELLATION BY HIRER

The Hirer shall give written or verbal notice of cancellation to Goblin Combe.

Cancellation fees are payable by the Hirer and apply as follows:

Less than 14 days’ notice the full hire charge shall become due.

Less than 30 days’ notice 50% of the hire charge shall become due.

Less than 60 days’ notice 25% of the hire charge shall become due.

More than 60 days’ notice a £35 administration fee will be charged plus an additional charge of up to £100 if activities are booked and tutors have been requested to develop a bespoke programme.

Penalty charges will be waived if an alternative delivery date within 3 months is agreed.

If Goblin Combe is able to rehire the Accommodation for the cancelled period any refund of the hire fee shall be at the sole discretion of Goblin Combe.

SUB-LETTING

The Hirer shall not rehire or sublet the Accommodation or any part thereof.

The purpose for which the Lodge site is to be used must be agreed in advance by the Hirer and Goblin Combe and in particular but without prejudice to the generality of this clause use in relation to exhibitions, craft fairs and the like shall require Goblin Combe's written approval.

DAMAGE, LOSS OR ACCIDENT

Goblin Combe shall not be liable for loss due to breakdown of machinery, failure of supply of electricity or gas, leakage of water, fire, Government restriction or act of God which may cause the Lodge site to close or the hire to be interrupted or cancelled.

The Hirer shall pay to Goblin Combe the amount certified by Goblin Combe as being the amount incurred by Goblin Combe in making good any damage to or loss of the Lodge site equipment including (but not by way of limitation) adjacent premises, furniture, carpets, furnishings and fittings, or any article owned by Goblin Combe arising in any way out of the hire.

Goblin Combe shall not accept any responsibility for the loss of or damage to any car or other vehicle that in connection with the function may be brought or left within the precincts of the Lodge site. The Hirer must ensure that no car or other vehicle is parked in any unauthorised position and that instructions given by Goblin Combe as to the parking of vehicles are fully observed.

ACCESS

Goblin Combe and any person authorised by them shall have the right of free and unimpeded entry, at all times and for all purposes, to and from the Lodge site.

No exits from the Lodge site may be blocked or restricted or fire appliances removed or in any way tampered with. Repair or replacement of essential fire equipment will be charged to the Hirer.

The hire of the Lodge site does not entitle the Hirer to use or enter the Lodge site at any time other than the specific hours for which the Lodge site is hired unless prior arrangements have been made with Goblin Combe. All the land surrounding the Lodge site is in private ownership. Groups are to use public rights of way only to access surrounding countryside. Please respect rights of other landowners and follow the countryside code at all times.

Access to the adjoining Goblin Combe woodland is by permissive access granted by the present owners. Groups access this area under their own liability. The woodland has several areas of steep ground and groups are asked to exercise due care in these areas.

There is no access to the stone pile to the rear of the Lodge site.

MAINTENANCE OF GOOD ORDER

The Hirer shall at all times during their stay at the Lodge site be responsible for the maintenance of good order and shall ensure that no undesirable person is permitted to enter, remain or otherwise make use of the Lodge site. Also that no person shall trespass parts of the Lodge site not hired. Upon the instructions of the Management the Hirer shall remove or cause to be removed any persons from the Lodge site.

The Hirer shall at his own expense arrange for the attendance of sufficient Police Officers or other security personnel if in the opinion of the Management such attendance is desirable.

Any damage to property should be reported to the duty member of staff.

VACATION OF THE CENTRE

The standard check in and check out time is midday, alternative arrival or departure times must be agreed when the booking is made. There will be an additional charge of £25 per hour if check out is after midday. The Hirer shall ensure the Lodge site is vacated by all persons attending either by midday or the alternatively pre-agreed time.

All articles brought to the Lodge site shall be removed at the termination of the hiring period as specified on the Booking Form otherwise a charge will be made of the Hirer for each day or part of a day, until the same are removed.

The Hirer shall ensure that the accommodation and all the contents are left in good condition and are kept clean and tidy. A charge will be levied if this is not adhered to.

CATERING

The Hirer shall not sell or permit to be sold in or upon the Lodge site any refreshments without the consent of the Centre Management.

A Group Leader or competent adult will supervise all use of self – catering facilities. Children under the age of 16 will not be permitted within the kitchen area without the supervision of an adult.

HOUSEKEEPING

The alarm should be set when leaving the Lodge.

Corridors and communal areas should be kept clear of boxes and other trip hazards.

Colour coded chopping boards are provided for your health and safety. Please observe the guidelines.

Sharp knives are stored in the kitchen. It is your responsibility to manage your group's access to sharps and other kitchen equipment.

Spillages should be cleared up immediately using the colour coded mops/brushes.

GENERAL

- Fly-posting is prohibited.
- No additional lights or electrical extensions shall be used without the previous consent of the Management. Electrical equipment brought onto the site should be approved by Goblin Combe and must be PAT tested.
- No bolts, nails, tacks, screws, or similar objects, nor any flags, emblems or posters shall be driven into any part of the Lodge site or affixed thereto without the previous consent of the Management.
- Fireworks are prohibited including Chinese lanterns.
- Pets are prohibited.
- Goblin Combe shall have the sole right to arrange for the broadcasting or televising of any event at the Lodge site and any payment in respect thereof shall be Goblin Combe's.
- Goblin Combe reserves the right to cancel bookings at any time prior to the date booked if the Lodge site shall not be available for any reason beyond its control.
- It is a requirement of Goblin Combe that the Hirer has Public Liability Insurance cover with a minimum indemnity of £5m.
- Recycle bins are provided at the Lodge for paper, plastic tins etc.
- Non-recyclable rubbish is to be deposited in the large bins provided at the entrance. A charge will be levied for rubbish that Goblin Combe has cause to dispose of.
- No public address systems, live performance, amplified music and the like shall be used without prior agreement with Goblin Combe.

- The Hirer shall provide First Aid equipment sufficient for the size of the group staying.
- It is the responsibility of the Hirer to ensure that the group understands the fire evacuation procedures.
- The Lodge is accessible through 2 gates and crosses over private property. Both gates should be closed when not in use and only one gate should be open at a time when passing through.
- Vehicles should be parked on the gravel parking area next to the Cottage. Please keep to designated parking areas.
- Vehicles are limited to 10mph on the Lodge site.